

EQUIPMENT ORDER FORM

*The State of Vermont has a contract with Vendor and the items are discounted. When you use your Staples web portal the items allowed and prices will be listed. The prices in this catalog are estimates and will vary with order specifications. Some prices are discounted on a percentage and can change over time. (2013)

	<ul style="list-style-type: none"> • 3M Copyholder, In-line, 18" Wide, 300 Sheet Capacity • Benefits: Reduces neck stress, will not block lower edge of the monitor, and has an adjustable elastic guideline to insure that the pages stay in place. • Vendor: Staples • Item: 471570 Model: DH640 • Estimated Price: \$70
	<ul style="list-style-type: none"> • Name: Fellowes® Gel Crystals Mouse Pad w/Wrist Rest • Benefits: Helps keeps wrist in the neutral position • Vendor: Staples • Model: 91141 • Estimated Price: \$17
	<ul style="list-style-type: none"> • Name: Fellowes® Gel Crystals Keyboard Wrist Rest • Benefits: Helps keep the wrists in a neutral position, helping to reduce pain. Ergonomically tested. • Vendor: Staples • Model: 91137 • Estimated Price: \$15
	<ul style="list-style-type: none"> • Name: Fellowes® Memory Foam Gliding Palm Support w/Mouse Pad • Benefits: Helps keep the wrists in a neutral position, helping to reduce pain. Ergonomically tested. • Vendor: Staples • Item FEL9180101 • Estimated Price: \$30
	<ul style="list-style-type: none"> • Name: Gel Pad for Gold touch keyboard • Benefits: Helps keep the wrists in a neutral position, helping to reduce pain. Ergonomically tested. • Estimated Price: \$20 • Vendor: <ul style="list-style-type: none"> ○ INSIGHT PUBLIC SECTOR www.ips.insight.com ○ CDW Government LLC HTTP://CDWG.COM ○ SHI International Corp WWW.SHI.COM
	<ul style="list-style-type: none"> • Name: Fellowes® Height-Adjust Standard Monitor Riser • Benefits: Raising up the monitor to the correct ergonomic position and allows for storage underneath. • Vendor: Staples • Item 891251 Model 91712 • Estimated Price: \$35

	<ul style="list-style-type: none"> • Name: Kensington® Memory Foam Backrest • Description: High-density memory cell foam was originally developed by NASA to relieve G-force strain during lift off. Temperature- and pressure-sensitive, it molds to the body's contour, offering optimal comfort and back support. Provides maximum back support. Two adjustable straps hold cushion in place. • Vendor: Staples • Item 486839 Model 82025 • Estimated Price: \$ 45
	<ul style="list-style-type: none"> • Name: Fellowes® Professional Series Back Support, Memory Foam Cushion • Description: Mid-spinal support with memory foam cushion promotes good posture. Lower lumbar support with three memory foam sections that conform comfortably to natural body curvatures. Fits most office chairs. • Vendor: Staples • Item 683665 Model 8037601 • Estimated Price: \$ 40
	<ul style="list-style-type: none"> • Name: Safco® Mesh Backrest • Description: Unique design offers comfort and support while promoting good posture. Breathable mesh allows airflow for cool, comfortable use. Elastic strap secures backrest in place. • Vendor: Staples • Item 758025 Model SAF7153BL • Estimate Price: \$30
	<ul style="list-style-type: none"> • Name: Kensington® Solemate Plus Adjustable Footrest • Description: Supports legs to reduce muscle strain and fatigue. Nonskid feet for stability. Reduce muscle strain and fatigue by supporting your legs at an optimum angle. Angle adjusts and locks into place with a simple press of the foot. • Vendor: Staples • Item KMW56146 Model 56146 • Estimated Price: \$75
	<ul style="list-style-type: none"> • Name: Safco® Ergo-Comfort Adjustable Footrest • Description: Tilt angle slides easily to any position. Easy-glide design allows instant repositioning of feet and legs. • Vendor: Staples • Item 889834 Model 2105 • Estimated Price: \$35
	<ul style="list-style-type: none"> • Name: 3M Adjustable Footrest • Description: Places user in ergonomically correct position. Adjustable tilt & height. Heavy-duty steel 4"H x 18"W x 13"D. Contoured "non-skid" foot platform designed for maximum comfort • Vendor: Staples • Item: 571218 Model: FR330 • Estimated Price: \$75



- **Name:** Safco® Ergonomic Industrial footrest, Adjustable Height, Black
- **Description:** Fixed 8 angle helps relieve muscle strain. Triangular tubular steel base
- **Vendor:** Staples
- Item 733444 Model 5124
- Estimated Price: \$150



- **Computer Peripheral Equipment - FOR ITEMS FOLLOWING THIS SECTION (i.e. keyboards, mice, desktop accessories)**
- Contract not to be used for a single purchase or purchase of a quantity of the same item where the cost would be greater than \$5000.00.
- This Contract can not be used for the purchase of desktop computers, laptop computers, servers, H-P Printers, CISCO Networking Equipment or Licensed and Shrink Wrap Software. *THESE ITEMS ARE AVAILABLE UNDER OTHER CONTRACTS.*
- *Estimated Price: Vary depending on size of the order.*
- **VENDOR OPTIONS:**
 1. **INSIGHT PUBLIC SECTOR**
 - www.ips.insight.com
 - SELECT "STATE" THEN SELECT "VERMONT"
 - Search Products on Tab at Top of Webpage
 - CONTRACT USERS SHOULD CONTACT THE INSIGHT SALES
 - Contact Info: Jack Fritze 800-927-7848 gfritze@insight.com.
 2. **CDW Government LLC**
 - [HTTP://CDWG.COM](http://CDWG.COM)
 - CLICK THE "CONTRACTS" LINK
 - SELECT "STATE AND LOCAL"
 - CLICK VERMONT
 - Contact Info:
 - Charlie Piendl charpie@cdw.com 866-819-6502
 - Glen Brown glenbro@cdw.com 866-872-0847
 3. **SHI International Corp**
 - Prices are Cost plus 2%
 - WWW.SHI.COM
 - Users of this Contract should create an account on VT Site
 - Select "Public Sector" then "State and Local Government"
 - Choose "Vermont"
 - Contact Info:
 - Ellen Dube maryellen_dube@shi.com 802-234-1845
 -



- **Name:** Evoluent Vertical Mouse – Wireless
- **Benefits:** Reduces symptoms of elbow pain with mousing. Comes in Right or left mouse styles.
- **Estimated Price:** \$90-120
- **Vendor:**
 - **INSIGHT PUBLIC SECTOR** www.ips.insight.com
 - **CDW Government LLC** [HTTP://CDWG.COM](http://CDWG.COM)
 - **SHI International Corp** WWW.SHI.COM

	<ul style="list-style-type: none"> • Name: Contour Roller Mouse or Roller Free 2 • Benefits: Highly recognized for ergo solution to pain with mousing. Recommend for those who the vertical mouse does not fix ergo issues. Great with any thumb, clicking or arthritis issues as well. • Estimated Price: \$250-300 • Vendor: <ul style="list-style-type: none"> ○ <i>INSIGHT PUBLIC SECTOR</i> www.ips.insight.com ○ <i>CDW Government LLC</i> HTTP://CDWG.COM
	<ul style="list-style-type: none"> • Name: Kensington Ergonomic Expert Mouse • Benefits: If job requires increased scrolling or working within documents allows for neutral wrist – easy to use with any fingers. Multi – buttons to reduce scroll and click • Estimated Price: \$80-90 • Vendor: <ul style="list-style-type: none"> ○ <i>INSIGHT PUBLIC SECTOR</i> www.ips.insight.com ○ <i>CDW Government LLC</i> HTTP://CDWG.COM ○ <i>SHI International Corp</i> WWW.SHI.COM
	<ul style="list-style-type: none"> • Name: Logitech® Trackman Marble Mouse, Four-Button, Programmable • Description: Contoured shape and ambidextrous design. Fingertip control for fast, accurate cursor movement. Marble optical technology ensures smooth, reliable tracking. Large trackball reduces hand and wrist motion. • Vendor: Staples • Item: 795818 Model 910-000806 • Estimated Price: \$ 30
	<ul style="list-style-type: none"> • Name: Kensington® Optical Orbit Trackball Mouse, Two-Button • Description: Control your cursor with a simple touch of the finger. Uses less arm movement and desk space than a conventional mouse. • Estimated price: \$30-35 • Vendor: <ul style="list-style-type: none"> ○ <i>INSIGHT PUBLIC SECTOR</i> www.ips.insight.com ○ <i>CDW Government LLC</i> HTTP://CDWG.COM ○ <i>SHI International Corp</i> WWW.SHI.COM
	<ul style="list-style-type: none"> • Name: Goldtouch Adjustable Keyboard V2 • Benefits: Great ergo keyboard that adjusts to fit all statures (i.e shoulder widths and hand sizes). Also key pad is separate, thus reduces reaching to mouse for those who may only occ. use one. Or gives option to place key pad on right or left of keyboard. • Estimated Price: \$100-150 • Vendor: <ul style="list-style-type: none"> ○ <i>INSIGHT PUBLIC SECTOR</i> www.ips.insight.com ○ <i>CDW Government LLC</i> HTTP://CDWG.COM ○ <i>SHI International Corp</i> WWW.SHI.COM



- **Name:** Keyboards and peripherals (individual purchase)-This includes wired and wireless. Items purchased in groups such as mouse and keyboard provide greater savings.
- **Vendor:** Staples
- **Estimated Price:** \$15-\$100 (example: \$15 wired keyboard /\$30 wireless keyboard.)



- **Name:** Microsoft Natural® Ergonomic Keyboard 4000
- **Descriptions:** Breakthrough ergonomic keyboard design - Improved design promotes a more natural hand, wrist, and forearm. Cushioned palm rest - Get better support while resting your hands with this plush, integrated palm rest.
- **Vendor:** Staples
- Item 617433 Model B2M-00012
- Estimated Price: \$ 35 (wired) \$105(wireless)



- **Name:** Goldtouch ErgoSuite
- **Benefits:** The Goldtouch ErgoSuite includes the most advanced ergonomic computer accessories available anywhere. Each has been ergonomically engineered to help reduce repetitive stress injuries (RSI) that can accompany computer use at home, at work or at school.
- **Estimated Price:** \$230-\$250

THE SUITE INCLUDES:

1 Goldtouch Adjustable Keyboard, Black OR White

1 Goldtouch Separate Numeric Keypad

1 Goldtouch Gel Mouse Platform

Goldtouch Individual Gel Palm Supports, set of 2

Your choice of **1 of the following** Ergonomic Mice:

- Goldtouch Ergonomic Wired, Right OR Left Hand or WIRELESS Right Hand
- Evoluent Wired, Right OR Left Hand or Evoluent Wireless, Right Hand
- **Vendor:**
 - **INSIGHT PUBLIC SECTOR** www.ips.insight.com
 - **CDW Government LLC** [HTTP://CDWG.COM](http://CDWG.COM)
 - **SHI International Corp** WWW.SHI.COM



- **Name:** Goldtouch Numeric Keypad for PC USB
- **Benefits:** Allows keypad to sit on either left or right side of the keyboard to reduce reaching to a mouse and alternate hand use to help reduce pain. Ergonomically tested.
- **Estimated Price:** \$70
- **Vendor:**
 - **INSIGHT PUBLIC SECTOR** www.ips.insight.com
 - **CDW Government LLC** [HTTP://CDWG.COM](http://CDWG.COM)
 - **SHI International Corp** WWW.SHI.COM

	<ul style="list-style-type: none"> • Name: Goldtouch Numeric Keypad for PC USB • Benefits: If traveling or working from home. Adjustable, portable, decreases risks with working off laptop directly. Improved wrist position & allows laptop to be placed at appropriate height it reduce neck stress. • Estimated Price: \$50 • Vendor: <ul style="list-style-type: none"> ○ <i>INSIGHT PUBLIC SECTOR</i> www.ips.insight.com ○ <i>CDW Government LLC</i> HTTP://CDWG.COM ○ <i>SHI International Corp</i> WWW.SHI.COM
	<ul style="list-style-type: none"> • Name: Goldtouch Go! Travel Notebook Stand • Benefits: Raises lap top to eye level to reduce neck stress with travel or work from home – compact and easy to travel with. • Estimated Price: 50 • Vendor: <ul style="list-style-type: none"> ○ <i>INSIGHT PUBLIC SECTOR</i> www.ips.insight.com ○ <i>CDW Government LLC</i> HTTP://CDWG.COM ○ <i>SHI International Corp</i> WWW.SHI.COM
	<ul style="list-style-type: none"> • Name: 3M Vertical Notebook Computer Riser, Cable Management • Benefits: Raising up the lap top to the correct ergonomic position and has a three inch height adjustability. • Estimated Price: \$30 • Vendor: <ul style="list-style-type: none"> ○ <i>CDW Government LLC</i> HTTP://CDWG.COM ○ <i>SHI International Corp</i> WWW.SHI.COM
	<ul style="list-style-type: none"> • Name: Plantronics® S12 Convertible Phone Headset System w/Noise Cancelling Microphone • Description: Convertible headset offers multiple comfort options. Noise-cancelling microphone blocks out background noise so your calls have better clarity. Features a versatile headset/amplifier system with firefly on-line indicator. • Vendor: Staples • Estimated Price: \$80-120
	<ul style="list-style-type: none"> • Name: 3M Desk-Mount Arm for Monitor, 18 x 14 x 5, Black • Description: Adjusts up, down, forward and backward, Swivels 180, Portrait or landscape orientation, mounts on surfaces up to 1-7/8" thick. • Estimated Price: \$65-\$500 (Price varies by vendor and monitor size) • Vendor: Staples • Vendor: Mesa Contract Inc. • Contact Info: <ul style="list-style-type: none"> ○ Dana Allen (dana@exterusfurniture.com) 802-383-1752 ○ Chris Echo (cecho@exterusfurniture.com) 802-383-1751
	<ul style="list-style-type: none"> • Adjustble Keyboard Trays(many styles and options) • Vendor: Staples • Estimated Price: \$ 100-\$350

	<ul style="list-style-type: none"> • <u>Humanscale 5G keyboard arm with extended platform ~ HUM, PN 5G 500</u> • <u>Humanscale Keyboard Trays and Other Ergonomic Accessories</u> • <u>56% Discount</u> • <u>Installation at No Cost</u> • <u>Vendor: Mesa Contract Inc.</u> • <u>Contact Info;</u> <ul style="list-style-type: none"> ○ <u>Dana Allen (dana@exterusfurniture.com) 802-383-1752</u> ○ <u>Chris Echo (cecho@exterusfurniture.com) 802-383-1751</u>
	<ul style="list-style-type: none"> • <u>TEKNION LEVERAGE SYSTEM, Modular Furniture</u> • <u>Vendor: Mesa Contract Inc.</u> ○ <u>Installations Valued 0-\$149,999.99 Discounted 68% off List Price</u> ○ <u>Installations Valued \$150,000 + Discounted 70% off List Price</u> ○ <u>Quick Shipment Program Available with delivery in 10-14 days</u> ○ <u>Labor Rate \$50/day for reconfiguration on existing installations</u> ○ <u>Design Rate \$55/day for reconfiguration on existing installations</u> • <u>Contact Info;</u> <ul style="list-style-type: none"> ○ <u>Dana Allen (dana@exterusfurniture.com) 802-383-1752</u> ○ <u>Chris Echo (cecho@exterusfurniture.com) 802-383-1751</u>
	<ul style="list-style-type: none"> • <u>Creative Office Interiors</u> • <u>Herman Miller "Action Office System"</u> • <u>69% Discount from List price</u> • <u>Labor Rate \$48/day for reconfiguration on existing installations</u> • <u>Design Rate \$55/day for reconfiguration on existing installations</u> • <u>Delivery lead Time 6-8 Weeks</u> • <u>Contact Info:</u> <ul style="list-style-type: none"> ○ Jackie Deslauriers 802-660-7000 x25 jdeslauriers@cop-inc.com ○ Derek MacDonald 802-660-7000 x26 dmacdonald@cop-inc.com
	<ul style="list-style-type: none"> • <u>ARTOPEX CASEGOOD FURNITURE</u> • <u>Includes Office, reception, conference and training room furniture as well as High density Seating and Steel Files.</u> • <u>www.artopex.com</u> • <u>50% Discount from current list price</u> • <u>No additional Cost of; Pre/Post Sale support, Delivery, Installation, furniture set up, Clean-up, Removal of waste packing material & Design Services if required.</u> • <u>VEDNOR CONTACT:</u> <ul style="list-style-type: none"> ○ Todd Fitch 802-864-3000 x1206 tfitch@oei-vt.com ○ Daniel Woodworth 802-864 3000 x1204 dwoodworth@oei-vt.com



- **ALLSTEEL Systems Style Modular Furniture**
- **Vendor: WB Mason Co. Inc**
 - Installations Valued 0-\$225,000 Discounted 70% off List Price
 - Installations \$225,000-\$500,000 Discounted 72.1% off List Price
 - Quick Shipment Program Available with delivery in 2 weeks
 - Labor Rate \$35/day for reconfiguration on existing installations
 - Design Rate \$35/day for reconfiguration on existing installations
- Contact Info;
 - Bill Ramsey bill.ramsey@wbmason.com 802-343-1189
 - Michael Smith michael.smith@wbmason.com 888-926-2766



- **Haworth Modular Furniture/Panel Systems and Moveable Wall**
- **VEDNOR CONTACT:**
 - Office Environments Inc.
 - Todd Fitch 802-864-3000 x1206 tfitch@oei-vt.com
 - Daniel Woodworth 802-864 3000 x1204
dwoodworth@oei-vt.com

CHAIRS

*Call the vendor directly with the specification outlined. All chairs should be trialed prior to purchase.

VENDORS:

1. EXTERUS/MESA: \$350-800

- **Contact Info;**
- **Dana Allen (dana@exterusfurniture.com) 802-383-1752**
- **Chris Echo (cecho@exterusfurniture.com) 802-383-1751**

2. WB MASSON: \$100--\$1,000

- Contact Info;
- Bill Ramsey bill.ramsey@wbmason.com 802-343-1189
- Michael Smith michael.smith@wbmason.com 888-926-2766

3. OFFICE ENVIRONMENT: \$250-\$500

- Contact Info;
- Office Environments Inc.
- Todd Fitch 802-864-3000 x1206 tfitch@oei-vt.com
- Daniel Woodworth 802-864 3000 x1204 dwoodworth@oei-vt.com
-

4. CREATIVE OFFICE INTERIORS: \$230-\$650

- Contact Info;
- Jackie Deslauriers 802-660-7000 x25 jdeslauriers@cop-inc.com
- Derek MacDonald 802-660-7000 x26 dmacdonald@cop-inc.com

Vendor Order Contact Info.

Office Supplies: <http://www.staples.com>

Computer Peripheral Equipment (i.e. keyboards, mice, desktop accessories) VENDOR OPTIONS:

1. INSIGHT PUBLIC SECTOR

- www.ips.insight.com
- SELECT "STATE" THEN SELECT "VERMONT"
- Search Products on Tab at Top of Webpage
- CONTRACT USERS SHOULD CONTACT THE INSIGHT SALES
- Contact Info: Jack Fritze 800-927-7848 gfritze@insight.com.

2. CDW Government LLC

- [HTTP://CDWG.COM](http://CDWG.COM)
- CLICK THE "CONTRACTS" LINK
- SELECT "STATE AND LOCAL"
- CLICK VERMONT
- Contact Info:
- Charlie Piendl charpie@cdw.com 866-819-6502 or Glen Brown glenbro@cdw.com 866-872-0847

3. SHI International Corp

- Prices are Cost plus 2%
- WWW.SHI.COM
- Users of this Contract should create an account on VT Site
- Select "Public Sector" then "State and Local Government"
- Choose "Vermont"
- Contact Info: Ellen Dube maryellen_dube@shi.com 802-234-1845

Mesa Contract Inc. (Exterus Furniture)

- Dana Allen 802-383-1752 dana@exterusfurniture.com
- Chris Echo 802-383-1751 cecho@exterusfurniture.com

WB Mason

- Bill Ramsey bill.ramsey@wbmason.com 802-343-1189
- Michael Smith michael.smith@wbmason.com 888-926-2766

Office Environments Inc.

- Todd Fitch 802-864-3000 x1206 tfitch@oei-vt.com
- Daniel Woodworth 802-864 3000 x1204 dwoodworth@oei-vt.com

Creative Office Interiors

- Jackie Deslauriers 802-660-7000 x25 jdeslauriers@cop-inc.com
- Derek MacDonald 802-660-7000 x26 dmacdonald@cop-inc.com